Finance Managers Meeting
Finance Managers Meeting Agenda

Introduction
Fiscal Year 2021-22 Budget and Outlook
HEERF (CARES) Update
Auxiliary Enterprises Update
ID Transfer Workflow including Non-Payroll Charges in Research
Closing Remarks

Diane Singh
Dr. Kenneth Jessell
Diane Singh
David Snider
Linda Champagne
Diane Singh
Fiscal Year 2021-22
Operating and Capital Budget
FY 2021-22 Operating Budget Executive Summary

FY 2021-22 Expenditure Operating Budget totals $1,723.2M

- E&G State Appropriations, $240.7M
- Performance Funding - State Investment, $31.9M
- Performance Funding - FIU Investment, $35.6M
- E&G Tuition, $230.1M
- Auxiliary Enterprises, $227.6M
- College of Medicine, $51.4M
- Student Loans, $242.3M
- Student Financial Aid, $307.2M
- Student Fees, $63.5M
- Concessions, $0.9M
- DSO's, $62.9M
- Other, $(5.2)M
- Contracts and Grants, $234.3M
Legislative Highlights

• No budget reduction ($20M, 6% budget holdback) for FY 2020-21
• Faculty salary cap of $200,000 in non-strategic areas
• Three new tuition and fee waivers:
  o “Buy One, Get One free” (BOGO) tuition and fee waiver on upper-level courses in a program of strategic emphasis as identified by the BOG; $25M SUS offset
  o One course of an online baccalaureate degree program for veterans, active-duty military and a person who has not been enrolled in a postsecondary institution for more than five years; student receives up to a 25 percent discount on tuition for all other courses in the program
  o Out-of-state fee waiver for non-resident students with a SAT/ACT score of the 89th or higher percentile whose grandparents reside in Florida; 350 student cap in SUS
• Increase in employer paid retirement contribution rates, ($1.2M); not funded
• Increase in employer paid health insurance and RMI rates; funded
• Elimination of $300 per semester Bright Futures book allowance ($1.92M)
• FIU moved from fourth to first place

• No additional State Investment for the State University System — total state investment now funded with non-recurring dollars

• Received 100% of proportional share of state investment — an increment of $0.6 million

• Expect to receive 100% of proportional share of state investment in fiscal year 2022-23

<table>
<thead>
<tr>
<th>Institution</th>
<th>2020 Scores</th>
<th>2021 Scores</th>
<th>Allocation of State Investment</th>
<th>Allocation of Institutional Investment</th>
<th>Total Performance-Based Funding Allocation</th>
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</thead>
<tbody>
<tr>
<td>FIU</td>
<td>88</td>
<td>97</td>
<td>$31,947,249</td>
<td>$35,563,918</td>
<td>$67,511,167</td>
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<tr>
<td>USF</td>
<td>94</td>
<td>94</td>
<td>$34,549,019</td>
<td>$38,460,228</td>
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<tr>
<td>FAU</td>
<td>85</td>
<td>89</td>
<td>$20,392,761</td>
<td>$22,701,375</td>
<td>$43,094,136</td>
</tr>
<tr>
<td>FSU</td>
<td>85</td>
<td>88</td>
<td>$41,028,117</td>
<td>$45,672,810</td>
<td>$86,700,927</td>
</tr>
<tr>
<td>UCF</td>
<td>89</td>
<td>87</td>
<td>$32,898,338</td>
<td>$36,622,678</td>
<td>$69,521,016</td>
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<tr>
<td>UF</td>
<td>90</td>
<td>87</td>
<td>$50,191,372</td>
<td>$55,873,414</td>
<td>$106,064,786</td>
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<tr>
<td>FL Poly</td>
<td>83</td>
<td>83</td>
<td>$4,295,463</td>
<td>$4,781,742</td>
<td>$9,077,205</td>
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<tr>
<td>UWF</td>
<td>82</td>
<td>83</td>
<td>$9,029,866</td>
<td>$10,052,115</td>
<td>$19,081,981</td>
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<tr>
<td>FGCU</td>
<td>88</td>
<td>82</td>
<td>$11,469,477</td>
<td>$12,767,908</td>
<td>$24,237,385</td>
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<tr>
<td>FAMU</td>
<td>73</td>
<td>79</td>
<td>$12,651,647</td>
<td>$14,083,909</td>
<td>$26,735,556</td>
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<tr>
<td>UNF</td>
<td>83</td>
<td>77</td>
<td>$12,903,434</td>
<td>$14,364,201</td>
<td>$27,267,635</td>
</tr>
<tr>
<td>NCF</td>
<td>87</td>
<td>64</td>
<td>$3,643,257</td>
<td>$4,055,702</td>
<td>$7,698,959</td>
</tr>
</tbody>
</table>
E&G University Funding Summary

- $3 million in incremental State Appropriations, mainly health insurance and risk management insurance premium passthroughs
- No tuition rate changes
- Minimal growth in student credit hour enrollment
- Governor vetoed $250 thousand for Washington Center scholarships

### 2020-21 State Appropriations Base Budget

<table>
<thead>
<tr>
<th></th>
<th>$ millions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020-21 State Appropriations Base Budget</td>
<td>305.3</td>
</tr>
<tr>
<td>Performance Funding: ¹</td>
<td></td>
</tr>
<tr>
<td>Non-Recurring Prior Year Performance Funds</td>
<td>(66.9)</td>
</tr>
<tr>
<td>FY 2021-22 Performance Funds -- proportional share</td>
<td>67.5</td>
</tr>
<tr>
<td>Legislative Adjustments (RMI &amp; Pass-throughs)</td>
<td>4.0</td>
</tr>
<tr>
<td>Reestablishment of prior year non-recurring appropriations</td>
<td>0.4</td>
</tr>
<tr>
<td>Faculty Salaries in excess of $200,000 cap</td>
<td>(2.1)</td>
</tr>
</tbody>
</table>

### 2021-22 Total State Appropriations

- 2021-22 Total State Appropriations: 308.2

### 2020-21 E&G Tuition Budget

<table>
<thead>
<tr>
<th></th>
<th>$ millions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020-21 E&amp;G Tuition Budget</td>
<td>227.6</td>
</tr>
<tr>
<td>Incremental Tuition (enrollment growth)</td>
<td>2.5</td>
</tr>
</tbody>
</table>

### 2021-22 E&G Tuition Budget

<table>
<thead>
<tr>
<th></th>
<th>$ millions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2021-22 E&amp;G Tuition Budget</td>
<td>230.1</td>
</tr>
</tbody>
</table>

### TOTAL E&G REVENUES

- TOTAL E&G REVENUES: 538.3

⁰ Performance Funding
E&G Carryforward Summary

$57 million available after 7 percent Statutory Reserve and encumbrances, 10.2 percent of E&G Revenues

- Facilities, Infrastructure, and Information Technology, $37M, 65%
- Academic and Student Affairs, $11M, 19%
- Restricted by Appropriations, $1M, 2%
- Other University Board of Trustees Approved Operating Requirements, $8M, 14%
Student Financial Aid Expenditures

Critical component of student success

- Federal
- State
- Institutional
- Donor
- Admin

FY 2016-17 Actuals
FY 2017-18 Actuals
FY 2018-19 Actuals
FY 2019-20 Actuals
FY 2020-21 Actuals
FY 2021-22 Budget

$135 $40 $52 $64 $69 $67
$163 $40 $52 $64 $69 $67
$168 $52 $64 $64 $69 $67
$197 $64 $64 $64 $69 $67
$188 $69 $69 $69 $69 $67
$237 $67 $67 $67 $67 $67

$100M of HEERF over 3 years
Auxiliary Enterprise Revenues

$240 million goal

Includes $47M for two years of lost revenues from HEERF
Contracts and Grants Expenditures

$300 million goal — total research

$97
$109
$125
$132
$144
$196


Federal State Private Indirect Expenses

...Growth mainly due to HEERF...
# FY 2021-22 Fixed Capital Outlay

## PUBLIC EDUCATION CAPITAL OUTLAY (PECO) / CAPITAL IMPROVEMENT

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance/Repair/Renovation and Remodeling</td>
<td>$0</td>
</tr>
<tr>
<td>CASE (College of Arts, Science and Education) Remodeling and Renovating</td>
<td>$7,150,000</td>
</tr>
<tr>
<td><strong>TOTAL CAPITAL OUTLAY (PECO) / CAPITAL IMPROVEMENT</strong></td>
<td><strong>$7,150,000</strong></td>
</tr>
</tbody>
</table>

## CAPITAL IMPROVEMENT TRUST FUND PROJECTS (CITF)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>East Loop Realignment</td>
<td>$3,000,000</td>
</tr>
<tr>
<td>Panther Promenade</td>
<td>$3,000,000</td>
</tr>
<tr>
<td>Graham University Center Expansion</td>
<td>$500,000</td>
</tr>
<tr>
<td>Recreation Fields Support Building</td>
<td>$256,523</td>
</tr>
<tr>
<td><strong>TOTAL CITF</strong></td>
<td><strong>$6,756,523</strong></td>
</tr>
</tbody>
</table>

**TOTAL 2021-22 CAPITAL OUTLAY BUDGET**  

**$13,906,523**
Fiscal Outlook
Headcount Enrollment

- Fall 2017 Actual: 56,886
- Fall 2018 Actual: 58,063
- Fall 2019 Actual: 58,787
- Fall 2020 Actual: 58,928
- Fall 2021 Actual: 56,639
- Fall 2021 Budget: 58,916

- Undergraduate
- FIU Online 2.0
- Graduate
- Professional
- Unclassified
- Total
FTE Enrollment

<table>
<thead>
<tr>
<th>Year</th>
<th>Undergraduate</th>
<th>FIU Online 2.0</th>
<th>Graduate</th>
<th>Unclassified</th>
<th>Professional</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2017</td>
<td>14,598</td>
<td>1,431</td>
<td>2,736</td>
<td>2,676</td>
<td>2,651</td>
<td>20,188</td>
</tr>
<tr>
<td>Fall 2018</td>
<td>14,779</td>
<td>1,606</td>
<td>2,649</td>
<td>2,714</td>
<td>2,690</td>
<td>20,577</td>
</tr>
<tr>
<td>Fall 2019</td>
<td>14,630</td>
<td>1,916</td>
<td>2,667</td>
<td>2,714</td>
<td>2,807</td>
<td>20,793</td>
</tr>
<tr>
<td>Fall 2020</td>
<td>14,143</td>
<td>2,354</td>
<td></td>
<td></td>
<td></td>
<td>20,844</td>
</tr>
<tr>
<td>Fall 2021</td>
<td>13,183</td>
<td>2,807</td>
<td></td>
<td></td>
<td></td>
<td>20,163</td>
</tr>
</tbody>
</table>

Fall 2021 Budget: 20,709

- Undergraduate
- FIU Online 2.0
- Graduate
- Unclassified
- Professional
- Total
Modality

Shift from on-campus to online persists after COVID-19

Fall 2019:
- Online: 39%
- On Campus: 61%

Fall 2020:
- Online: 39%
- On Campus: 20%
- Remote: 41%

Fall 2021:
- Online: 44%
- On Campus: 56%
Fiscal Year 2021-22 Outlook

• State economy grew 2.0 percent in fiscal year 2020-21; declined 0.5 percent in fiscal year 2019-20

• State economists revise general revenue projections above pre-pandemic levels; estimate 4.5 percent growth for fiscal year 2021-22

• MacKenzie Scott and Dan Jewett $40 Million Gift
  o $10 million quasi-endowment
  o $30 million invested in Pell students and classroom instruction

• FIU fiscal year 2021-22 first quarter results
  o E&G state appropriations on track
  o Net E&G tuition and student fee revenues below plan due to lower undergraduate enrollment
  o Academic auxiliaries benefit from higher enrollment
Fiscal Year 2022-23 Outlook

Budget Issues:

- State economists project real GDP annual growth at 2.5 percent through fiscal year 2024-25; significant surpluses in general revenue

- Board of Governors Legislative Budget Requests (LBR):
  - $15 million additional Performance Funds
  - $160 million Preeminence / National Ranking
  - $87 million Universities of Distinction
  - $800 million Deferred Maintenance

- Highlights of Governor’s proposed budget:
  - $560 million in performance funding — same amount as prior year
  - No funding for Preeminence / National Ranking or Universities of Distinction
  - No tuition or fee increases
  - Bright Futures scholarships fully funded; restoration of $300 stipend for fall and spring semesters for Florida Academic Scholars for textbook and college-related expenses
Fiscal Year 2022-23 Outlook

Budget Challenges:

- Declining enrollments and tuition and fee revenue
- No tuition increases
- No Board of Governors LBR’s in Governor’s budget
- No salary increase funding for State University System in Governor’s budget
- FPL utility rate increase ($1.8 million)
- Increase in fringe benefit rate
- Increase in minimum wage and resulting salary compression
- No funding for increases in operating costs
- Greater online enrollments negatively impacting some auxiliaries (2025 Strategic Plan of 40% was exceeded in 2021)
- Higher Education Emergency Relief (HEERF) funds expire May 2022; university can request a one-year no-cost extension
Higher Education Emergency Relief Fund (HEERF) / “CARES Act”
To offset higher expenses and lost revenues due to COVID-19 pandemic, FIU received federal relief funding through:

- Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act,
- Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA), and
- American Rescue Plan (ARP) Act
HEERF | CARES: SUMMARY

• HEERF I—March 27, 2020: CARES
  o $19.15 M—Emergency financial aid grants to students
  o $19.15 M—Institutional funds to cover costs due to changes in the delivery of instruction and additional aid to students ($3.0M awarded as Emergency Financial Aid)
  o $ 2.82 M—Minority Serving Institution funds for students grants, lost revenues, and costs

• HEERF II—December 27, 2020: CRRSA
  o $19.15 M—Financial aid grants to students
  o $51.75 M—Institutional funds to cover costs, lost revenues, and additional aid to students
  o $ 4.62 M—Minority Serving Institution funds for students grants, lost revenues, and costs

• HEERF III—May 18, 2021: ARP
  o $62.76 M—Emergency financial aid grants to students
  o $58.01 M—Institutional funds to cover costs, lost revenues, and student grants
  o $ 7.65 M—Minority Serving Institution funds for students grants, lost revenues, and costs — awarded August 3, 2021
### Summary of Funding Awards as of December 6, 2021

<table>
<thead>
<tr>
<th>Fund</th>
<th>Award</th>
<th>Expenses &amp; Commitments</th>
<th>Lost Revenues</th>
<th>Available Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Aid Grants to Students*</td>
<td>$101.06 M</td>
<td>$66.27 M</td>
<td>N/A</td>
<td>$34.79 M</td>
</tr>
<tr>
<td>Institutional Funds*</td>
<td>$128.91 M</td>
<td>$59.75 M</td>
<td>$46.84 M</td>
<td>$22.32 M</td>
</tr>
<tr>
<td>Minority Serving Institution Funds**</td>
<td>$15.10 M</td>
<td>$0.00 M</td>
<td>$7.45 M</td>
<td>$7.65 M</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$245.07 M</td>
<td>$126.02 M</td>
<td>$54.29 M</td>
<td>$64.76 M</td>
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</tbody>
</table>

* Must be expended by May 17, 2022 (** August 2, 2022), unless granted a one-year no cost extension as provided in US Code of Federal Regulations
<table>
<thead>
<tr>
<th>Expense Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Installation or Renovation of HVAC Systems</td>
<td>$ 28.10 M</td>
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<tr>
<td>Emergency Grants to Students &amp; Discharge of Student Debt</td>
<td>$ 10.03 M</td>
</tr>
<tr>
<td>Housing and Meal Plan Refunds</td>
<td>$ 4.16 M</td>
</tr>
<tr>
<td>Remote Learning and Technology</td>
<td>$ 3.93 M</td>
</tr>
<tr>
<td>Personal Protection Equipment &amp; Cleaning</td>
<td>$ 2.92 M</td>
</tr>
<tr>
<td>Additional Faculty for Classes</td>
<td>$ 1.90 M</td>
</tr>
<tr>
<td>Additional Staffing for Student Support, Training</td>
<td>$ 0.79 M</td>
</tr>
<tr>
<td>Research Recruitment &amp; Graduate Student Progression</td>
<td>$ 1.07 M</td>
</tr>
<tr>
<td>Vaccinations and Vaccination Incentives</td>
<td>$ 3.80 M</td>
</tr>
<tr>
<td>COVID-19 Testing Lab</td>
<td>$ 0.98 M</td>
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<tr>
<td>Surveillance Testing</td>
<td>$ 0.80 M</td>
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<td>Contact Tracing</td>
<td>$ 0.77 M</td>
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<tr>
<td>Allowable Overhead (8%)</td>
<td>$ 0.41 M</td>
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<tr>
<td>Other</td>
<td>$ 0.09 M</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 59.75 M</strong></td>
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Lost revenues funded through December 6, 2021

<table>
<thead>
<tr>
<th>Auxiliary</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Auxiliaries</td>
<td>$18.27 M</td>
</tr>
<tr>
<td>FIU Housing (bonded project)</td>
<td>$10.89 M</td>
</tr>
<tr>
<td>Bayview Housing (PPP bonded project)</td>
<td>$2.04 M</td>
</tr>
<tr>
<td>Parking (bonded project)</td>
<td>$2.93 M</td>
</tr>
<tr>
<td>Student Health Services</td>
<td>$0.56 M</td>
</tr>
<tr>
<td>South Beach Wine and Food Festival</td>
<td>$2.49 M</td>
</tr>
<tr>
<td>Information Technology / Telecommunications</td>
<td>$3.47 M</td>
</tr>
<tr>
<td>Business services, e.g., bookstore, food services, vehicle services</td>
<td>$3.04 M</td>
</tr>
<tr>
<td>Student Unions, Recreation and Children's Centers</td>
<td>$1.87 M</td>
</tr>
<tr>
<td>Teaching Gymnasium</td>
<td>$0.58 M</td>
</tr>
<tr>
<td>Other Auxiliaries</td>
<td>$3.39 M</td>
</tr>
<tr>
<td>Intercollegiate Athletics</td>
<td>$1.40 M</td>
</tr>
<tr>
<td>Activity and Service (mainly Orientation Fee)</td>
<td>$0.82 M</td>
</tr>
<tr>
<td>Concessions</td>
<td>$0.74 M</td>
</tr>
<tr>
<td>External Contracts, e.g., Clinical Services</td>
<td>$1.80 M</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$54.29 M</strong></td>
</tr>
</tbody>
</table>
The purpose of the Auxiliary Task Force is to bring together the leaders of auxiliaries, a very large and important revenue base for the University. The Auxiliary Task Force is staffed by AED.

The mission of the Auxiliary Task Force is to support entrepreneurial auxiliaries in:
• Generating incremental cash flow for existing activities
• New business development
• Sustained business growth
• Promotion of thoughtful, regular consultation among FIU auxiliaries
• Alignment of auxiliary services with FIU’s mission
• Improvement in services to student

Auxiliary Task Force meetings will feature corporate leaders and the entrepreneurs of other universities as guest speakers to offer market insights and operational best practices.

Auxiliary Task Force members will be selected by the CFO and notified in January 2022. The first meeting will be scheduled in February 2022 and every four months thereafter.
Beginning in FY 2022-23, units’ rates for goods and services will be reviewed by the Office of Auxiliary & Enterprise Development (AED).

Rates are expected to materially adhere to the Auxiliary guidelines:
- Cost recovery when charging other university units
- Market rates when charging external customers

Rate reviews will be conducted about every three years on a rotating basis.

The first group of units to participate in a rate review will be announced in January 2022.

Reviewed rates will be published on the Budget Portal so that internal customers can rely on them for budgeting, as needed.
Central Reservations

The Central Reservation Office (CRO) has successfully completed **Phase I**, a pilot program enabling the FIU community to reserve a limited number of key campus venues.

The CRO is now in **Phase II**, onboarding all remaining FIU units to the EMS application for managing their reservable assigned spaces.

The CRO will contact units in the coming weeks to share **timelines and expectations** for your unit’s onboarding effort.

The onboarding process takes about **three months** per unit.

For a smooth onboarding process, each business unit must designate a **Central Reservation champion** (and a backup) to coordinate the efforts of its participating personnel and act as its single point of contact with the CRO.

Visit [https://reservespace.fiu.edu/](https://reservespace.fiu.edu/) for more on FIU reservations.
ID Transfer Workflow including Non-Payroll Charges in Research
AGENDA

- Project Scope
- Prerequisites
- Implementation Timeline
- Resources
Project Scope

• Replace manual process for ID Transfers and ORED’s Cost Transfer – Transfer of Non-Payroll Charges
  • Process will be executed in PeopleSoft
  • Workflow developed from the initiator of the transaction to the appropriate approvers and ultimately to Accounting and Reporting team for posting of journal entries
  • Workflow created to accommodate approvals of transfers within 90 days or greater than 90 days
  • All approvals will be online approvals within PeopleSoft

• Applicable Transactions
  • Preparing transfers on transactions that did not come from P Card, Expense Reports, Payroll, Student Financials or Accounts Payable sub systems
  • Transfer of funds to the One Card office (typically an expense to the department and credit to Deposits Payable in the One Card Office activity number)
  • Athletics transfers to the Due to AFC liability account
  • If in doubt about a potential transaction being processed through this process please contact idtransfers@fiu.edu

• Roles
  • Initiator
  • Approver
Custom Approval Workflow

FIU ID Transfer Approval Workflow

ID/TFR Activity #

All Expense Managers → Accounting & Reporting

ID/TFR Project ID

All Project Managers → Post Award Approvers * → Accounting & Reporting

* Journal lines in Fund 215, 216, 641, 642 or 660-665 route to Post Award Administrator

ID/TFR Activity #

All Expense Managers → Accounting & Reporting

ID/TFR Project ID

All Project Managers → Post Award Approvers * → Post Award Director or AVP for Research → Accounting & Reporting

* Journal lines in Fund 215, 216, 641, 642 or 660-665 route to Post Award Administrator

Approval is at the Journal Line level, the journal line routes to all Expense and Project Managers. If an approver has responsibility for several departments or projects in the journal entry, they will only have to approve the journal once. Expense or Project Manager initiates the transfer it will auto approve for that Activity # or Project ID and route to the next level approver.
Prerequisites

• Security & Training Requirements:
  • New users must attend Fundamentals, ID Transfer training before requesting access to the FIU_GL_JOURNALENTRY Journal Entry and Edit role. Currently the Interim Controller & Interim Deputy Controller must approve all such requests.
  • ID Transfer Approvers must have access to the FIU_ACCESS_001 Financials Inquire Access role if they do not already have access to create Journal entries in Financials.

• Supporting Documentation Requirements:
  • TRAN DATA report
  • General Ledger Activity report
  • Invoice
  • Agreement/Contract
  • Memo of Understanding
  • If in doubt about supporting documentation please contact idtransfers@fiu.edu
Implementation Timeline

• If user does not have the FIU_GL_JOURNALENTRY role
  • Attend ID Transfer Journal & PantherSoft Fundamentals Training; login to FIU Develop https://develop.fiu.edu to register for next session
  • Upon completion of above training, send email to controller@fiu.edu requesting the role. Access will be granted upon approval of your supervisor, Interim Deputy Controller (Jose Zubimendi) or Deputy Controller (Alexandra Mirabal)
• Approvers: request access to the FIU_ACCESS_001 Financials Inquire Access role if they do not already have access to create Journal entries in Financials
  • Functionality is Live since 12/1/2021
Resources

• Training Guide –

• Email address concerns/questions - idtransfers@fiu.edu

• FSSS support (PeopleSoft) – controller@fiu.edu
Closing Remarks